



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
WORK SESSION
Monday, October 16, 2017 – 6:00 P.M.
CITY HALL**

MEMBERS PRESENT: Jerry D. Roseberry, Mayor; and Councilmembers: George Holt; Jim Windham; David Eady; Mike Ready and Sarah Davis, Councilmember Melvin Baker was not present.

OTHERS PRESENT: Matt Pepper, Assistant City Manager; Lauran Willis, City Clerk; Jody Reid, Utility Superintendent; Dave Harvey, Chief, Darryl & Teresa Welch, Terri Fullerton, Todd Cain, Kendra Mayfield, Robert Bayless, Mike Besaw, Judy Greer, Jeff Wearing, Peggy Madden, Hoyt and LaTrelle Oliver, Zach May, Loren Roberts.

The meeting was called to order by the Hon. Jerry D. Roseberry, Mayor
Agenda *

Mayors Announcements

The annual retreat is scheduled for October 27, 2017 here at City Hall.
A Plan Implementation Project meeting is scheduled for November 17th at The Center at 9:30.

Grant Writer – Roseberry said with the recent purchase of the property at 107 W. Clark, and due to the historic nature of the building we need someone who has experience as a historian and knows how to write grants to pursue possible funding for the restoration of the property. Roseberry suggested Eric Oliver. City Clerk Lauran Willis will research salaries for Grant writers and this item will be on the November agenda for a vote.

Moore Street Traffic Study – Assistant city manager Matt Pepper gave an update on the traffic study that was done on Moore Street. Mayor Roseberry asked that Chief Harvey verify with the county fire marshal to see if there is a specific kind of speed hump they recommend that would have less impact on the fire engines and speed in getting to any calls. Eady suggested he also investigate if a stop sign would be just as effective. This item will be on the November work session agenda for further discussion. *

101 Longstreet Circle- Roseberry said we have received another low offer on the property at 101 Longstreet Circle. He said we need to discuss what the city wants to do with this property. Do we want to make it into a park or entertain bids to sell it? The consensus was to turn it into a passive park. It was suggested we need to canvas the citizens in the neighborhood first before we move forward. This item will be on the November agenda for a vote.

Honorary Councilmember of the Month Program.

Assistant City Manager Matt Pepper said we started this program in 2014, since then we have hosted 48

honorary councilmembers. Pepper said due to the time spent and cost involved with city staff we suggest transitioning to every other month. Eady suggested possibly going to quarterly. This item will be on the November meeting for a vote.

Asbury Street Parking Lot

Kendra Mayfield with Oxford College said that due to the expense in engineering to reconfigure straightening of Asbury Street on the plans the College has decided to withdraw their request.

Councilmember Eady asked, since the council had not approved the parking lot on Whatcoat, that parking on Pierce and Whatcoat Streets be discussed further. Mayor Roseberry said this will be put on the November work session for further discussion.

Executive Session

This item was cancelled.

Adjourn

The meeting was adjourned at 6:52 pm.

Respectfully Submitted;



Lauran Willis, CMC/FOA
City Clerk

Attachments: *

- 1. Agenda
- 2. Moore Street Traffic Study

**OXFORD MAYOR AND COUNCIL
COMPERHENSIVE PLANNING 5:00 P.M AND WORK SESSION
MONDAY, OCTOBER 16, 2017 – 6:00 P.M.
A G E N D A**

1. **Mayor's Announcements**
2. **Grant Writer** – City Council will discuss hiring a grant writer.
3. *** Moore Street Traffic Study** – The Police Department recently completed a traffic study on Moore Street. The City Council will discuss whether or not to place a speed hump on Moore Street, just east of Longstreet Circle.
4. **101 Longstreet Circle** – We will have a discussion regarding the 0.44 acre lot at 101 Longstreet Circle.
5. **Honorary Councilmember of the Month Program** – We will discuss the city's Councilmember of the Month program.
6. **Asbury Street Parking Lot** – City Council will discuss Oxford College's proposed parking behind Allen Memorial and Asbury Street.
7. **Executive Session** – for personnel matters and real estate matters.

***Attachments**

Reminders:

- Early voting for the November 7th election for the City of Oxford Council begins today.

Chief W. D. Harvey
110 W. Clark St.
Oxford, GA 30054



Memorandum

October 3, 2017

To: Matt Pepper, City Manager

From: Chief WD Harvey *wdh*

Subject: Moore St. Speeding Complaint

Regarding the complaint you brought to my attention by a female who chooses not to leave her name or telephone number, I installed the radar recording device on Friday 09-08-17 and got a reading for the weekend traffic. I also recorded from Monday 09-18-17 through Friday 09-22-17 and got a reading for weekly traffic.

The results showed 85% of the vehicle traffic traveling at 38 mph to 39 mph. There were two recordings of 61-65 mph, three at 56-60 mph. There were fourteen recordings of 51-55 mph. There were ninety-six at 46-50 mph. (See Chart for Additional Figures). The recordings showed most of the violations being made between 7am-10am and 3pm-6pm.

The speed in which we issue citations is 40mph and higher. Since we have started the new e-ticketing program in March 2017, I show that there have been a total of 27 citations issued for violations on Moore Street, with 23 of those citations being for speeding. The lowest speed on an issued citation was 41mph and the highest speed was 58mph.

It appears that most vehicles are traveling way above the speed limit in the county section of Moore Street, which has a posted speed of 35mph. I have clocked several vehicles at 60 mph and higher before they enter into Oxford and they slow down as soon as they see me. With the requirements stated in the Georgia Radar Permit, Officers must be visible for no less than 500 feet and the violator must be at least 300 feet from the speed reduction sign. After measuring the area, the officer would have to be parked just over the hill to be visible for 500 feet and the violator would be near the patrol car by the time the violator passes 300 feet from the speed reduction sign. This would slow the violators down as long as an officer is present, but the violations would resume whenever the officer leaves.

The un-named complainant is requesting a speed hump on Moore Street but I have not yet had a chance to speak with her. If consideration is made to install a speed hump, from my observation I would put one on Moore Street just east of Longstreet Circle.

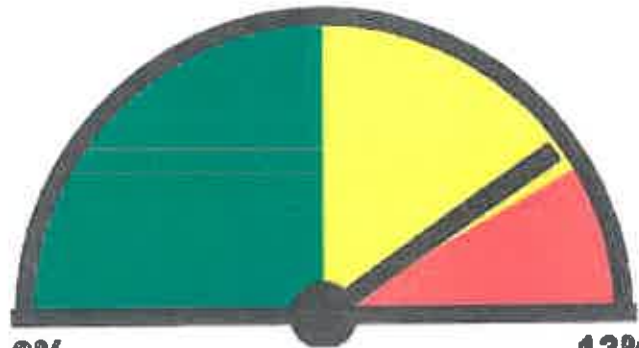
Speed Enforcement Evaluator

Location:
Moore St.

Total Percentage of Enforceable Violations

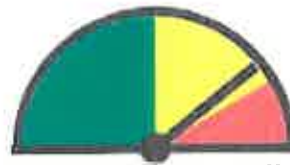
Closest Cross Street:
 Longstreet Circle

Analysis Dates:
 Monday, September 18, 2017
 Friday, September 22, 2017



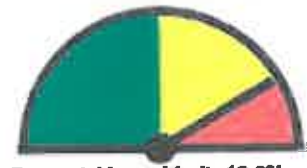
0% **13%**
Posted Speed Limit: 25 MPH
Enforcement Tolerance: 15 MPH
Enforcement Limit: 41 MPH & Up
Percentage Above Limit: 10.5%
Enforcement Rating: **MEDIUM**

Eastbound



Percent Above Limit: 10.2%
Enforcement Rating: MEDIUM

Westbound



Percent Above Limit: 10.8%
Enforcement Rating: MEDIUM

Combined

| 1-5 | 6-10 | 11-15 | 16-20 | 21-25 | 26-30 | 31-35 | 36-40 | 41-45 | 46-50 | 51-55 | 56-60 | 61-65 | >65 |
|-----|------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-----|
| 0 | 15 | 120 | 419 | 803 | 803 | 1280 | 1042 | 420 | 96 | 14 | 3 | 2 | 0 |

85 percentile = 38

Eastbound

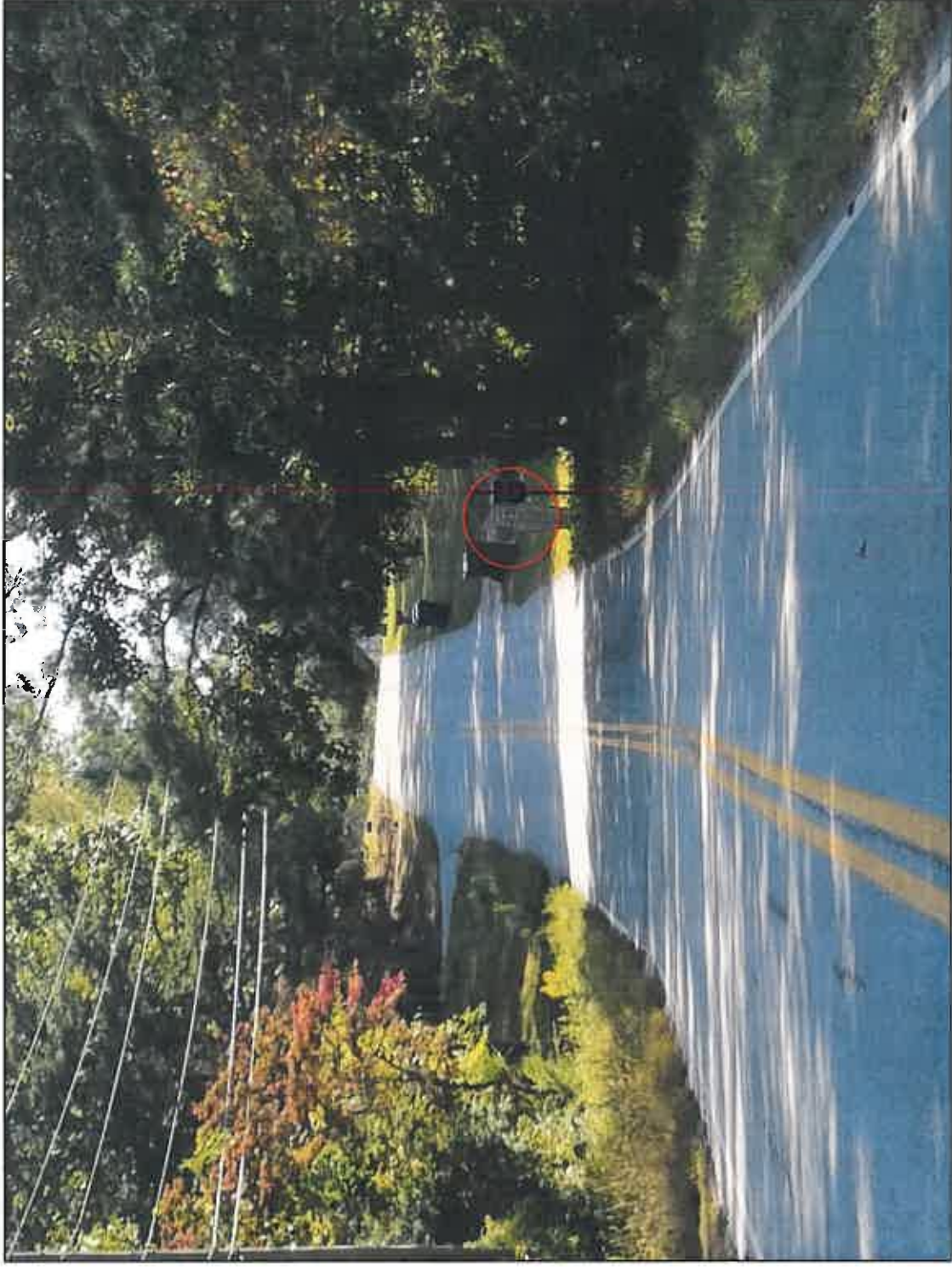
| 1-5 | 6-10 | 11-15 | 16-20 | 21-25 | 26-30 | 31-35 | 36-40 | 41-45 | 46-50 | 51-55 | 56-60 | 61-65 | >65 |
|-----|------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-----|
| 0 | 15 | 55 | 260 | 401 | 548 | 711 | 518 | 221 | 56 | 6 | 2 | 1 | 0 |

85 percentile = 38

Westbound

| 1-5 | 6-10 | 11-15 | 16-20 | 21-25 | 26-30 | 31-35 | 36-40 | 41-45 | 46-50 | 51-55 | 56-60 | 61-65 | >65 |
|-----|------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-----|
| 0 | 0 | 65 | 159 | 402 | 355 | 549 | 524 | 199 | 40 | 8 | 1 | 1 | 0 |

85 percentile = 38



Moore Street – Eastbound



Moore Street -- Westbound



Suggested Location for a Speed Hump – Along Moore Street, just East of Longstreet Circle